Annex No. 1 to the Policy for Photography and/or Filming

in Martynas Mažvydas National Library of Lithuania

**APPLICATION FOR PHOTOGRAPHY AND/OR FILMING IN MARTYNAS MAŽVYDAS NATIONAL LIBRARY OF LITHUANIA**

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| --- | --- | --- | --- | --- |
| **Applicant:** | | | | |
|  | Legal person | | Natural person | |
| Full name/Legal person's name and legal form |  | |  | |
| Legal person’s registration number |  | | - | |
| VAT number |  | | - | |
| Address, phone, e-mail |  | |  | |
| **Information about photography and/or filming services (hereinafter – services):** | | | | |
| Place of providing services (describe the location where the services are to be rendered, e. g. next to stained glass, on the stairs, etc.) |  | | | |
| Period of providing services | From XX/XX/20XX X (hh:mm)  To XX/XX/20XX X (hh:mm) | | | |
| Information about services (how and where the photographs or videos will be used) |  | | | |
| I hereby acknowledge and understand that:   1. I have made myself aware of the internal rules applicable within the premises of the National Library and I take full responsibility for the safety of all people and assets present during photography and/or filming sessions; 2. Where an agreement is not signed, payments for services shall be made against the invoices issued by the Accounting Unit of the National Library. Where an agreement is signed, payments shall be made in accordance with the established procedure; 3. Where an agreement is not signed, payments for services shall be made no later than within 5 business days from the date of service; 4. I have made myself familiar with the Policy for Photography and/or Filming in Martynas Mažvydas National Library of Lithuania.   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(applicant) (signature) (date)* | | | | |
| Total service price including VAT in EUR (the price is calculated based on the service rates approved by the National Library). | |  | |

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